

Town of Enfield



Annual Report 2003-2004



A Message from the Mayor

My Fellow Residents:

Since assuming the responsibilities as mayor a year ago, the Council and I have tried very hard to stay focused on meeting the ever expanding needs of our Town. We understand that there is no magic formula to solving all of our challenges. We recognize that conversation, cooperation and collaboration with all concerned parties are always essential in meeting our over-all community objectives. Together we create opportunity.

The past year has seen progress in many areas. The Town Council, after significant debate and discussion, passed new legislation to create a new town-run Emergency Medical Service System. This new system, when implemented in July 2005, will ensure that every citizen and visitor will receive the best possible patient care available in an emergency situation. In addition, the Council, working with the Board of Education, created a Joint Blue Ribbon Commission, a panel of citizens to address our overall town-wide technology needs. This group's finding will create the model for how we, as Town government, will satisfy the technology requirements of tomorrow effectively and efficiently.

We have made it our business to attract new-quality employers as corporate citizens. The commitment of companies such as MassMutual, Eppendorf, and Bernie's demonstrates that as a community we are making the right decisions in creating a location where employers can settle and prosper. We will continue to balance our resources with the need to grow smart.

The complex nature of running a town the size of Enfield requires knowledgeable and dedicated people. From the Town Manager to our newest hire, we are fortunate to have people who work for our Town that possess not only the skills, but also a commitment to Enfield. They are the people that work every day to maintain our infrastructure, process our paper work, protect our streets, educate our children and service our needy. We should all be appreciative for all they do to make our Town a better place to live.

I want to take this opportunity to thank all of our citizens, including our fire volunteers, our senior volunteers, the many residents who voluntarily serve on numerous boards and commissions, the coaches, staff and countless volunteers of our fabulous youth organizations, who collectively help make Enfield a great place to live, raise a family and retire. Your support and contributions are always greatly appreciated. We live in a wonderful Town and, by working together, we will continue to make Enfield even better.

Sincerely,



Patrick L. Tallarita
Mayor

Council Profiles



Patrick L. Tallarita
Mayor

A lifelong resident, he is serving his second term on the Council. The father of three, he is active in numerous civic and social groups in Town such as the Fourth of July Committee, Save the Strand Committee and the Thompsonville Little League. He enjoys golf, skiing and baseball. He is employed by the State of Connecticut as Director of Facilities.



Lewis S. Fiore, District #4
Deputy Mayor

A lifelong resident, he is serving his third term on the Council. The father of two, he was active in many youth sport activities. He has served on many Town Committees such as the Zoning Board of Appeals and the Area 25 Cable TV Commission. He enjoys collecting books and coaching youth sports. He works for a major insurance company as a Technical Database Analyst/Manager.



Brian H. Peruta
District 1

A resident of Enfield for 16 years, he is serving his first term on the Council. Married and a father of two sons, he is active in many school and civic activities. In his spare time, Brian attends Asnuntuck Community College and enjoys mountain biking, road cycling and computers. He works as an Internet Services Manager and Project Manager.



William J. Edgar, Jr.
District 2

A lifelong resident, he is serving his fourth term on the Council. He is the father of seven children, sixteen grandchildren and four great-grandchildren. He was a member of the Enfield Police Department for 39 years and is now retired. He enjoys gardening and playing cards and is a member of numerous veterans' organizations.



Scott R. Kaupin
District 3

A lifelong resident, he is serving his sixth term on the Council. He participates in many civic and Town committees such as the Fourth of July Town Celebration Committee, the Greater Hartford Jaycees, and served as Chairman of the 2002 Canon GHO. He received his BA in Political Science from the University of New Hampshire and his MA in International Relations from Syracuse University. He works as a Logistics Manager for Retail Brand Alliance, Inc.



Patrick J. Crowley
Councilman at Large

A lifelong resident, he is serving his first term on the Council. A father of seven children, he serves on the Enfield Democratic Town Committee and held the office of Constable for six years. He enjoys sports, especially coaching children. He works for the State of Connecticut as a Judicial Marshal.



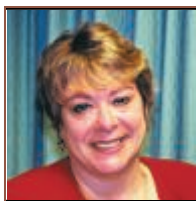
Frank P. Dodd, Sr.
Councilman at Large

A resident of Enfield for 25 years, he is a father of four children and eight grandchildren. This is his fourth term on the Council. He has served on many civic and Town committees such as the Fourth of July Town Celebration Committee. He is involved in many parish and parochial school projects. He works for a residential company in property management operations.



Alice Egan
Councilman at Large

A resident of Enfield for 32 years. She is serving her sixth term on the Council. She is the mother of three children and two grandchildren. She has served on many civic and Town committees and is a former CCD religious education instructor. She graduated from the Hartford Hospital School of Radiography and Asnuntuck Community College. She is employed as a Radiographic Technologist.



Cynthia Mangini
Councilman at Large

A resident for more than 35 years, she is serving her fourth consecutive term on the Council. The mother of three, she serves on numerous Town committees. She volunteers for the Fourth of July Town Celebration Committee as well as for the Enfield Food Shelf. She is also a CCD second grade religious education teacher. She has recently been appointed as co-vice chair to the FAIR Committee of the National League of Cities. She is a licensed realtor affiliated with Prudential Connecticut Realty.



John A. Reveruzzi
Councilman at Large

A lifelong resident, he is serving his fifth term on the Council. He is a former Mayor and Deputy Mayor. He is the father of two daughters. He is active in the Mount Carmel Society. He is a former member of the Enfield Zoning Board of Appeals and a former member of the Enfield Plan of Development and Conservation Committee.



John T. Tait
Councilman at Large

A lifelong resident, he is serving his third term on the Council. He is the father of two grown children. He is a graduate of Enfield High School and the University of Hartford. He is a veteran of the United States Air Force, and is retired after 28 years with SNET. He has been active in church, veterans' organizations and the community.

PROGRAM INFORMATION AND DATA

The Town Council serving as the governing body and legislative branch of Enfield's Town Government develops policy to meet the needs of the community in the form of ordinances and resolutions, which provide direction to the Town Manager, various departments, and all supportive staff. The Council also adopts the Town's Annual Operating and Capital Budget.

DEPARTMENT GOALS

The Town Council's goals and objectives include providing all citizens a safe environment to live and work in; developing and supporting programs and services to meet community needs; and ensuring that all fiscal resources are managed efficiently and effectively.

A Message from the Town Manager

November 2004

Dear Citizens of Enfield,

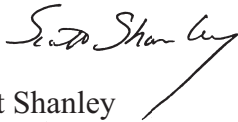
As we close 2004, I am relieved to report that the last link in the four-year major investment in our school buildings was completed with the beautiful addition to Enfield High School. The spectacular new library along with new space for the school administration and 11 new classrooms, including technology rooms, caps the \$41 million school improvement plan. The Town has benefited greatly from the State paying for 66% of the cost.

Another long-term project wrapped up this year was the long awaited Freshwater Pond Rehabilitation Project. With its new depth, an average of four feet deeper than before the dredging and lights, our fingers are collectively crossed in hopes of a hard freeze that will allow skating to once again return to the pond. Spring 2005 will also bring back our annual fishing derby making good use of the new platforms and pier. Next time you are out, drive by and take a look. Your federal tax dollars paid for half of the work.

This last year, we also completed federally-mandated improvements to our water treatment plant which helps improve the health of Long Island Sound and, in November, the voters authorized by a 2 to 1 margin another five-year road reconstruction program to follow the award winning "ROAD2000" multi-year program.

Finally, the Town Council has set a direction for Emergency Medical Services which will be a cornerstone of our accomplishments in the year to come along with the new road initiative. It is a pleasure to serve with the highly productive and professional team that is your Town Government. I look forward to another challenging year of productivity and cost containment.

Respectfully submitted,



Scott Shanley

Town Manager Administration



Scott Shanley, Town Manager

Scott is married and has four children. He has been the Town Manager since January 1996. Prior to that he was City Manager in Waterville Maine for five years. He served as Assistant Town Manager and Acting Town Manager in Groton, Connecticut from 1987-1991 and Assistant County Administrator in Jackson County Oregon from 1984-1987. He has a Bachelor's Degree from Indiana University, Bloomington and a Master's

Degree in Public Administration from the University of Maine at Orono. He is a native of Glastonbury, Connecticut.



Daniel Vindigni, Assistant Town Manager

Dan has served as Assistant Town Manager of Enfield since February 1991. Previously he was Assistant Village Manager of Mount Kisco, NY for three years. Dan attended the State University of New York in Albany where he earned a BA in Geography ('81) and a Master's of Public Administration ('87). From 1981 to 1985 he served as a Lieutenant in the United States Marine Corps. Dan has been a member of the North Thompsonville Fire Department since 1993. He is married with two sons.

History of the Shaker Community



Little Hazel Shaker, Hazel Robinson, may never have become a Shaker. Too many did not, and the Enfield Shaker Community faded away.

The Shakers were a celibate religious group who came to New York in 1776 and gathered followers in Enfield in 1780. Vigorous dancing to shake off sin characterized their worship and thus they were called "shakers," a name which they later adopted. They lived in communal "Families" and had communities in eight states. In those days there were no humane societies or homes where people could go, so the Shakers became the refuge for many poor people, orphans and children from broken homes.

Their doctrine, "Hands to Work and Hearts to God" provided a serene, industrious, self-supporting community in Enfield made up of five "Families":

North, South, East and West, forming a cross with the "Church" Family at the center. The Shakers once owned 3,000 acres in the eastern part of the town and were prosperous. They sold medicinal herbs, dried sweet corn, furniture, garden seeds, evaporated fruits, applesauce and farm produce. Enfield Shakers totaled 700 in their 137 years here, reaching their peak in 1830 with 260 members. Individual headstones from their graves were cemented together into a large monument. They sold their holdings in 1914 and left Enfield in 1917. Their 1914 holdings were bought by the State of Connecticut in 1931, now the site of two correctional institutions.

The leadership of each "family" consisted of two elders and eldresses, two deacons and deaconesses and two trustees. The ministry of the Church Family selected the elders and eldresses for the other families in the community, who in turn, appointed the deacons, deaconesses, and trustees for their respective families. Each family had as many as 40 members during the Enfield Shakers' heyday in the mid-1850s. In the postcard view on the front cover, right-hand side, is Eldress Miriam Offord, who published many Enfield Shaker postcards.

The rules by which the Shakers lived were set down by the ministry. Guided by those rules, the elders and eldresses were responsible for maintaining the spiritual and physical health of their family. The deacons and deaconesses were responsible for the day-to-day operations of the community supervising the work done by the brothers and sisters. The trustees were responsible for all business transactions with the outside world, ranging from sales of Shaker products to purchases of supplies, land or even stocks and bonds.

The Shakers increased their numbers by converting adults to their faith. Orphans and other children whose parents could not care for them were taken into the community and cared for until they reached the age of 21, when they were given the choice of becoming Shakers or leaving the community. Pictured on the cover, lower picture, from left to right, front row, are Ethel Gullete, Hazel Robinson, Frances Bills, Rose Noga, and Jennie Noga; back row, Adeline Patterson and unidentified.

Shaker Pines Lake and Crescent Lake, both formed by dams built by the Shakers are the Shaker legacy to Enfield. Shaker Pines Lake, (Pine Point to old-timers) was named for 150 acres of pine trees hand-sown by the Shakers, first in reforestation. The last of these pines was destroyed by the 1938 hurricane.

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SEATED LEFT TO RIGHT: Charlene Bond, Information Technology Director; Scott Shanley, Town Manager; Daniel Vindigni, Assistant Town Manager; Maria Stavropoulos, Senior Assistant Town Attorney.

STANDING LEFT TO RIGHT: Raymond Warren, Economic and Community Development Director; Jose Giner, Planning Director; Ronald Marcotte, Chief of Police; Henry Dutcher, Library Director; John Kazmarski, Public Works Director; William Mahoney, Human Resources Director; Gregory Simmons, Finance Director; Suzanne Olechnicki, Town Clerk. Missing from Photo: Christopher Bromson, Town Attorney; Dorothy Allen, Social Services Director.

RECREATION

PROGRAM INFORMATION AND DATA

The Recreation Administration Division is responsible for the operation of the Town's recreation programs. The division provides for the development of new programs to meet the needs of the Town's residents of all ages.

DEPARTMENT GOALS

1. Expand the summer day camp program.
2. Explore new recreational opportunities for participants of all ages to expand upon current offerings.
3. Continue renovations of the Angelo Lamagna Activity Center building and pool.

ACCOMPLISHMENTS

In the summer of 2004 the Recreation Division introduced its first full-day summer camp called Tons-O-Fun. Recreation worked cooperatively with the Special Education Department to fully integrate the camp for all children. The camp had a successful first summer and looks to expand next year.

Other accomplishments include:

1. Constructed a new skate park at Higgins and upgraded the skate park equipment at Green Manor Park.
2. Developed a waiting area in the lobby of the Angelo Lamagna Activity Center lobby.
3. Removed deteriorating pool at Green Manor Park and created a new sports field.
4. Received final site plan approval to install new playscapes and tot lots at Brainerd Park and Green Manor Park. Installation is scheduled for fall 2004.

The Recreation Division continues to implement new administrative changes to provide better services to the residents.

DEPARTMENT STAFF

Mary Keller, Recreation Supervisor
Amy Skrzyniarz, Asst. Recreation Supervisor
Lois Anderson, Secretary



Athletic Hall of Fame Members attending the ceremony at the Senior Center, the new location for the Hall of Fame. Recreation Supervisor, Mary Keller is staff liaison to this group (missing from photo).

SENIOR CENTER

PROGRAM INFORMATION AND DATA

The Enfield Senior Center, located at 299 Elm Street, serves as the Town's focal point for services to older adults. Those in the community who have reached the age of 55 have the opportunity to work out in the new Fitness Center, learn to dance, take tai chi or yoga, explore their creative side in painting, ceramics and craft classes, enjoy a noon meal, learn about computers with the latest technology, take a trip for a day, weekend or longer, and participate in many social events and activities. Services such as tax assistance, Medicare assistance, blood pressure and foot care screenings, massage therapy and information and referral are offered.

DEPARTMENT GOALS

1. To serve as a resource for all community mature adults and provide opportunities for learning, leadership, volunteerism, information and referral and social activities.
2. To provide awareness and outreach to community older adults about services available.
3. To provide warm and inclusive environment for all community elders.

ACCOMPLISHMENTS

1. Began a quarterly newsletter, **@ the Center**, to offer information about activities, services, classes and events.
2. Established a term-based registration process to effectively monitor class attendance and refined registration procedures for efficiency and fiscal control.
3. Began computer classes in the SeniorNet Learning Center with trained volunteer instructors and coaches.
4. Offered new evening fitness program, Fit at 55+, for working seniors or caregivers who can not attend day classes. Additional craft classes and class series were very well attended and well received. A new writing class began and will continue.
5. Bimonthly dances were added on Friday afternoons as an enjoyable fitness activity and to promote social interaction.



DEPARTMENT STAFF: Seated L to R: Susan Gouin, Health and Fitness Program Coordinator; Ruth Moxom, Administrative Assistant. Standing L to R: Nancy Darrah, Program Coordinator; Elaine Olson, Secretary; Susan Lather, Director.

HUMAN RESOURCES

PROGRAM INFORMATION AND DATA

The Human Resources Department is responsible for recruitment and selection, employee benefit programs, training of all Town employees, employee assistance programs, worker's compensation, job safety, personnel administration and labor relations. The office is responsible for resolving all labor contracts and grievances and assists the Enfield Board of Education with these matters as requested.

DEPARTMENT GOALS

1. Reduce/contain the budget impact of personnel related costs, health insurance, labor contracts and the worker's compensation program.
2. Help forge stronger labor-management relations.
3. Provide employee training and other programs to improve productivity and provide exceptional customer service.
4. Continue to assist the Information Technology Department in the improvement of an intranet system for Town employees to access relevant work information.
5. Improve the on-line application for interested job candidates.
6. Resolve labor contracts through negotiations whenever possible.

ACCOMPLISHMENTS

1. Settled the AFSCME Council 4, Local 1303-359 contract.
2. Processed 1,084 applications.

3. Hired 33 part-time and 39 full-time employees due to natural attrition, retirement and expansion of the Child Day Care Center.
4. Reduced worker's compensation costs and claims through an active labor-management partnership.

DEPARTMENT STAFF

William Mahoney	Director
Gail Miller	Training/EAP Coordinator
Dawn Maselek	Personnel Administrator
Darlene McGuire	Benefits Administrator



Human Resources Staff meeting with a few new employees about benefits and policies. Seated Left to Right: Nancy Bent, Cheryl Soule, Colleen Cross, Darlene McGuire, HR. Standing: Dawn Maselek, HR.

January 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					New Year's Day Holiday — Town Hall Closed Trash Collection Delayed One Day	1 New Year's Day
2	3 Town Council 7:30 pm	4 Cultural Arts 6:30 pm	5	6 Planning & Zoning 7:30 pm	7	8
9	10	11 Conservation 7:00 pm — Board of Education 7:30—JFK	12 Beautification 7:00 pm	13 Revitalization 7:00 pm	14	15
16	17 Martin Luther King Jr Day — Town Hall Closed Trash Collection Delayed One Day	18 Town Council 7:30 pm — Inland Wetlands 7:30 pm	19	20 Planning & Zoning 7:30 pm	21	22
23	24	25 Board of Education 7:30—Fermi	26 Historic District 7:00 pm	27	28	29
30	31 Zoning Board of Appeals 7:00 pm					

DEPARTMENT OF LIBRARIES

PROGRAM INFORMATION & DATA

The Enfield Public Library provides multiple resources to meet the educational, cultural, recreational and technological needs of the community. Through excellent customer service, we offer equitable access to all and create a friendly and safe atmosphere of learning.

DEPARTMENT GOALS

1. Enhance children and young adult services, increase emphasis on adult readers advisory and outreach programs, offer more programming opportunities including Pearl Street.
2. Increase user base and circulation of collection; continue development of the enhanced AV collection including books on CD, video, DVD and MP3 audiobooks.
3. Develop a core collection of graphic novels.
4. Initiate grant opportunity to develop a long range plan for library improvements and space needs.

ACCOMPLISHMENTS

1. Increases continued in circulation and library attendance. Circulation up 6.2%, library attendance up 7.2%, program attendance up 7.7%.
2. Participation in our first ever "One Book" program was overwhelming. We had hundreds of participants at **Enfield Reads Together** book discussions and special events. The program proved so successful that in January 2004 the entire Town participated in voting for the selection of the 2004-2005 title, *Treasure Island* by Robert Louis Stevenson.
3. The library web page was revamped and improved. The staff worked with the Information Technology Department (IT) to host our Website on the Town server. The new library home page address is <http://www.enfieldpubliclibrary.org>
4. In coordination with IT, we brought the Pearl Street branch onto the Town network, increasing speed and accessibility on the wireless network.

5. Working with the schools, we offered library card sign up days at the two high schools and the middle school, resulting in 425 new library card holders. Other towns are now following our lead to establish a direct electronic link with patron databases.
6. The summer reading program saw 667 children sign up to participate, a 7% increase over the previous year. The summer programs proved so popular that hundreds of people were turned away due to lack of space.

DEPARTMENT STAFF

Henry Dutcher	Director
Mary Palomba	Assistant Director
Kristen Frost	Head Children/Teen Services
Cheryl Beturne	Reference Librarian
Yvonne Wollenberg	Circulation Manager
Barbara Nosal	Branch Manager
Colleen Santanella	Administrative Assistant



The Library's Very Own Dorothy: Kennedy O'Hara

February 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Cultural Arts 6:30 pm — Inland Wetlands 7:00 pm	2	3 Planning & Zoning 7:30 pm	4	5
6	7 Town Council 7:30 pm	8 Conservation 7:00 pm — Board of Education 7:30—JFK	9 Beautification 7:00 pm Ash Wednesday	10 Revitalization 7:00 pm	11 Lincoln's Birthday Observed — Trash Collection Delayed One Day	12
13	14 Valentine's Day	15 Inland Wetlands 7:00 pm	16	17 Planning & Zoning 7:30 pm	18	19
20	21 Presidents' Day — Town Hall Closed Trash Collection Delayed One Day	22 Town Council 7:30 pm — Board of Education 7:30 pm—JFK Washington's Birthday	23 Historic District 7:00 pm	24	25	26
27	28 Zoning Board of Appeals 7:00 pm — Ethics Commission 7:00 pm					

OFFICE OF THE TOWN ATTORNEY

PROGRAM INFORMATION & DATA

The Office of the Town Attorney provides legal guidance to the Town Council, Town Boards and Commissions, Town officials and the Town's administrative departments. As legal counsel, the Office of the Town Attorney represents the Town and its agencies before State and Federal Courts and administrative agencies and arbitration panels. The office issues legal opinions regarding state and local laws and regulations. It also prepares and reviews contracts, grant applications and deeds to and from the Town. The office also monitors personal injury and property damage cases assigned to outside counsel pursuant to the Town's insurance policies.

DEPARTMENT GOALS

1. To continue to provide preventive and proactive counsel to Town officials, agencies, boards, commissions, the Town Manager and Town staff.
2. Strive to protect and preserve the Town's legal interests through various means, among them: research and write legal opinions; review and draft ordinances, contracts and agreements; vigorously and successfully represent and defend the Town's interests in litigation, claims, arbitration and similar proceedings; oversee and facilitate property acquisitions, sales and condemnations; safeguard and limit the Town's liability; expedite and accelerate resolutions of dormant cases.

ACCOMPLISHMENTS

1. Successfully resolved five property tax appeals involving properties with total fair market values of \$27,750,000.
2. Completed several tax foreclosure actions resulting in the collection of \$280,000 in delinquent taxes and the acquisition of a commercial property valued at \$100,000.

3. Assisted in the drafting and revision of several ordinances, including Property Maintenance and the Commercial Vehicle Parking Ordinance.
4. Acquired easements to facilitate completion of ROAD2000 and Northgate projects.
5. Successful defense of zoning appeals filed against the PZC (special permit and subdivision applications); the granting of certification by the Appellate Court on a third zoning appeal (subdivision).



DEPARTMENT STAFF: Standing Left to Right: Maria Stavropoulos, Senior Assistant Town Attorney; Mark Cerrato, Assistant Town Attorney; Mary Trask, Legal Secretary; Maureen Hamel, Administrative Legal Clerk. Missing from Picture: Christopher Bromson, Town Attorney.

March 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Cultural Arts 6:30 pm — Inland Wetlands 7:00 pm	2	3 Planning & Zoning 7:30 pm	4	5
6	7 Town Council 7:30 pm	8 Conservation 7:00 pm — Board of Education 7:30—Prudence	9 Beautification 7:00 pm — Prison Liaison 7:00 pm	10 Revitalization 7:00 pm	11	12
13	14	15 Inland Wetlands 7:00 pm	16	17 Planning & Zoning 7:30 pm St. Patrick's Day	18 St. Joseph's Day	19
20 Palm Sunday	21 Town Council 7:30 pm	22 Board of Education 7:30 pm—JFK	23 Historic District 7:00 pm	24	25 Good Friday — Town Hall Closed Trash Collection Delayed One Day	26
27 Easter	28 Zoning Board of Appeals 7:00 pm	29	30	31		

PUBLIC SAFETY / POLICE DEPARTMENT

PROGRAM INFORMATION & DATE

The overall objectives of the Police Department are to continue working with citizens as partners to provide for a safe community. To ensure that all citizens enjoy an enhanced quality of life, we will strive to ensure that the rights of every individual are protected, while at the same time, enforce the laws we are sworn to uphold.

DEPARTMENT GOALS

1. To complete audio and visual in cell area to reduce liability.
2. Automated Fingerprint Identification System to be operational in-house with the State-wide system.
3. Train all officers in the use of chemical and biological equipment, suits and masks.
4. Expand training consistent with Homeland Security.

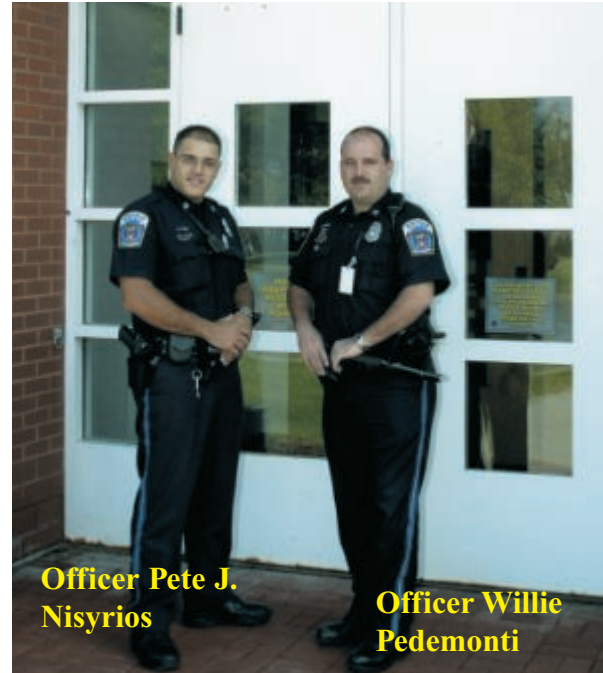
ACCOMPLISHMENTS

1. Obtained LOCATOR computer. The division is now connected to a national missing person's network.
2. Completed the twelfth police citizen academy.
3. Completed the sixth youth citizen academy.
4. TRIAD program with seniors.
5. Conducted bullying prevention program in the elementary schools.
6. Dispatchers trained in Emergency Medical Dispatch.

DEPARTMENT STAFF

Ronald G. Marcotte, Sr.
Carl Sferrazza
Anjo Timmerman
Carol I. Donle

Chief
Deputy Chief
Captain
Secretary III



Officer Pete J. Nisyrios

Officer Willie Pedemonti

April 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3 Daylight Savings Time Begins	4 Town Council 7:30 pm	5 Cultural Arts 6:30 pm — Inland Wetlands 7:00 pm	6	7 Planning & Zoning 7:30 pm	8	9
10	11	12 Conservation 7:00 pm — Board of Education 7:30—JFK	13 Beautification 7:00 pm	14 Revitalization 7:00 pm	15	16
17	18 Town Council 7:30 pm	19 Inland Wetlands 7:00 pm	20	21 Planning & Zoning 7:30 pm	22	23
24	25 Zoning Board of Appeals 7:00 pm — Ethics Commission 7:00 pm	26 Board of Education 7:30 pm Eli Whitney	27 Historic District 7:00 pm	28	29	30

PUBLIC SAFETY / EMERGENCY MEDICAL SERVICES

PROGRAM INFORMATION & DATA

This newly developed division is responsible for coordinating efforts in the development of an improved Emergency Medical Services (EMS) system for the Town. Current function of EMS is conducted through efforts by the Police Department, fire districts, and the Community Ambulance Fund. During the course of this fiscal year, it is expected that the EMS Department will begin to oversee all aspects of emergency patient care within the Town. Formal relationships will be developed with all functioning departmental providers and a streamlined system will be the end result. Coordination from 911 emergency dispatches, first responders and ambulance personnel will result in improved patient outcomes. A revenue recovery process has been developed and implemented to help offset costs associated to providing enhanced care. A public education/information campaign to make residents aware of the significant transition to the system will occur.

DEPARTMENT GOALS

1. Develop a cost-effective EMS Structure and Implementation Plan no later than December 31, 2004 that consists of, but is not limited to:
 - a. Operating relationships and procedures with non-municipal agents (fire districts, commercial ambulance services, etc.).
 - b. Performance based contracts.
- c. Quality assurance.
- d. Public education to focus initially on new changes in Enfield's EMS System.
- e. Equipment acquisition and training.

ACCOMPLISHMENTS

1. Placement of automatic external defibrillators in all cruisers.
2. Public access defibrillator program.
3. Group buying program as significant cost savings for medical supplies.
4. Emergency medical dispatch training of all 911 call takers/dispatchers.
5. Development of ambulance specifications.
6. Successful bid process for acquisition of new ambulances.



May 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Town Council 7:30 pm	3 Cultural Arts 6:30 pm — Inland Wetlands 7:00 pm	4	5 Planning & Zoning 7:30 pm	6	7
8 Mother's Day	9	10 Conservation 7:00 pm — Board of Education 7:30—JFK	11 Beautification 7:00 pm	12 Revitalization 7:00 pm	13	14
15	16 Town Council 7:30 pm	17 Inland Wetlands 7:00 pm	18	19 Planning & Zoning 7:30 pm	20	21
22	23 Zoning Board of Appeals 7:00 pm	24 Board of Education 7:30 pm—JFK	25 Historic District 7:00 pm	26	27	28
29	30 Memorial Day — Town Hall Closed Trash Collection Delayed One Day	31				

COURT OF PROBATE

PROGRAM INFORMATION & DATA

The Court of Probate, District of Enfield is a part of the unique Connecticut probate system of 123 courts, which were first established in the 17th century. The citizens of Enfield elect the probate judge every four years. Susan L. Warner was first elected in 1994, has been re-elected twice and continues to serve as the Town's Judge of Probate. The Court serves the Town residents in a variety of areas according to jurisdiction as set out in the Connecticut General Statutes, which includes, but is not limited to, overseeing the administration of decedents' estates and trusts, appointing conservators for incapable adults, appointing guardians for minors and adults with mental retardation, name changes and adoptions. The chart below describes the percentage of proceedings for each type of jurisdiction. The Court also processes passport applications as an agent for the U.S. Department of State. The Court is self-funded by statutory probate fees, but the Town is required by State law to provide office space, supplies and equipment.

DEPARTMENT GOALS

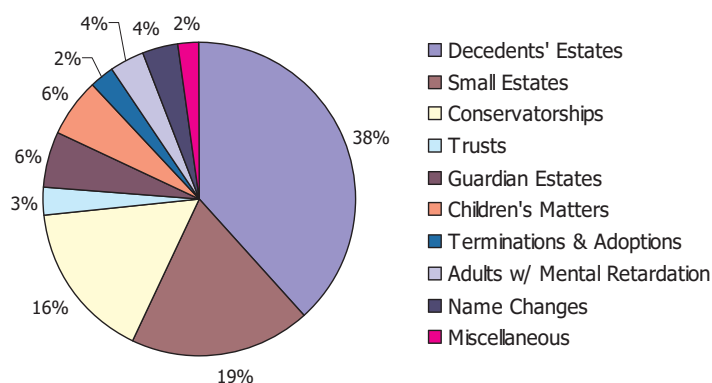
1. To continue to serve the Town in all areas of jurisdiction as set out by Statute.
2. To offer comprehensive informational materials to the public, keeping them informed of current probate law and related issues.
3. To preserve old probate records by photographing them and storing a microfilm backup in a safe facility.

ACCOMPLISHMENTS

1. Processed approximately 500 passport applications in 2003.
2. Expanded the Court's follow-up system to bring court matters with delinquencies up to date.
3. Supervised and provided assistance to Enfield citizens in over 900 probate matters in 2003.

DEPARTMENT STAFF

Susan L. Warner	Judge of Probate
Linda Chrzanowski	Probate Clerk
Michelle L. Tallis	Assistant Probate Clerk



June 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 Planning & Zoning 7:30 pm	3	4
5	6 Town Council 7:30 pm	7 Cultural Arts 6:30 pm — Inland Wetlands 7:00 pm	8 Beautification 7:00 pm — Prison Liaison 7:00 pm	9 Revitalization 7:00 pm	10	11
12	13	14 Conservation 7:00 pm — Board of Education 7:30—JFK	15	16 Planning & Zoning 7:30 pm	17	18
19 Father's Day	20 Town Council 7:30 pm	21 Inland Wetlands 7:00 pm	22 Historic District 7:00 pm	23	24	25
26	27 Zoning Board of Appeals 7:00 pm — Ethics Commission 7:00 pm	28 Board of Education 7:30 pm—JFK	29	30		

TOWN CLERK

PROGRAM INFORMATION & DATA

The Town Clerk's Office is responsible for land record management, election/primary returns, registration and statistical analysis of vital records and is the controller of canine, sportsmen and other various licensing. Also, assistance is afforded the public, serving as a communication link between the citizens and their Town Government, providing access to information which is essential to their participation in the democratic process.

DEPARTMENT GOALS

1. To complete conversion of recorded town clerk maps to web-browser format.
2. To continue verification of older Town land records to allow merge of information into computerized general index.
3. To plan for the preservation of historical documents and apply for State and other grants, as available.

ACCOMPLISHMENTS

1. Managed the recording and disposition of 15,072 land records, 1,071 vital events, 140 trade names, 57 liquor permits, 4,526 dog licenses and 2,411 sporting licenses.
2. Successful with a grant application to the State of Connecticut Historical Documents Preservation Grant Program for \$12,000.
3. Completed review of recreated land records.

DEPARTMENT STAFF

Suzanne F. Olechnicki	Town Clerk
Karen L. Coolong	Deputy Town Clerk
Joyce Plasse	Assistant Town Clerk
Joanne Beckett	Clerk
Mildred M. Cimino	Clerk
Colleen Ann Cross	Clerk

Sandra Oborski	Clerk
Carol Parda	Clerk

RECORDS MANAGEMENT

The Records Management Division of the Town Clerk's Office is responsible for planning, organizing, directing and controlling a Town-wide records management program. Beginning with a comprehensive inventory and appraisal of Town records, the division continues to establish standards, procedures and techniques for the effective management and disposition of Town records.

1. To continue to maintain and plan for future storage and records management needs.
2. To continue to create and process State records disposal authorizations and to maintain a permanent record of disposal with the Town Clerk.
3. To continue to assist Town departments to manage active and inactive records through records analysis, creation of file plans, files improvement and equipment recommendations as well as assisting with retention schedules, storage, retrieval, research and approved records disposition.

DEPARTMENT ACCOMPLISHMENTS

1. Access to information continues to improve. Centralized databases provide helpful assistance to all departments to locate information quickly and easily.
2. Application of records management principles and practices continues to improve, not only to paper records, but also to electronic records.

DEPARTMENT STAFF

Jean E. Blaser	Records Manager
Thomas J. Meyer	Records Clerk

July 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Independence Day Town Hall Closed Trash Collection Delayed One Day	5 Cultural Arts 6:30 pm Town Council 7:30 pm Inland Wetlands 7:30 pm	6	7 Planning & Zoning 7:30 pm	8	9
10	11	12 Conservation 7:00 pm Board of Education 7:30—H. Barnard	13 Beautification 7:00 pm	14 Revitalization 7:00 pm	15	16
17	18 Town Council 7:30 pm	19 Inland Wetlands 7:00 pm	20	21 Planning & Zoning 7:30 pm	22	23
24	25 Zoning Board of Appeals 7:00 pm	26	27 Historic District 7:00 pm	28	29	30
31						

PLANNING

PROGRAM INFORMATION & DATA

The Planning Department advises the Town Council, the Town Manager and all other Town departments, as well as the Planning and Zoning Commission, Inland Wetlands and Watercourses Agency, Historic Commission and the Zoning Board of Appeals with respect to planning, conservation and development in the community.

DEPARTMENT GOALS

1. Provide staff support to adopt and administer the new Aquifer Protection regulations that are being mandated by the State.
2. Provide local staff support for State and regional commuter rail initiatives in Thompsonville.
3. Continue to provide the highest level of technical assistance and professional support to boards, commissions and the general public.
4. Provide appropriate staff support to the Council for implementing a plan for Northgate.
5. Update the plan for expanding Village Center zoning in appropriate areas and promote the adoption of design guidelines for the Thompsonville Village and Hazardville Village neighborhoods.
6. Provide staff support for local historic preservation efforts both within the Historic District as well as other areas of concern.
7. Coordinate regulatory review efforts with Economic and Community Development goals in order to promote Enfield as a quality destination both for residents and businesses.
8. Continue to support planning efforts with appropriate zoning enforcement activities.

ACCOMPLISHMENTS

1. Provided innovative solutions to planning and development issues by authoring appropriate revisions to the Zoning Regulations.
2. Promoted awareness of historical preservation, especially in saving the important historical features in the Wilson-Hass Barn due to be demolished as part of the new Senior Center project.
3. Wrote regulations for a Special Development District for the long-vacant and underutilized "Pace Warehouse" property off the King Street exit to I-91. These new regulations allowed Bernie's to move their corporate headquarters and regional distribution operations to the Town of Enfield.
4. Worked with Mass Mutual and owners of Stateline Plaza and Enfield Commons to coordinate reviews of major re-development projects for these properties.
5. Coordinated Northgate improvement project with Public Works and ConnDOT.
6. Neil Angus, Assistant Planner/Inland Wetlands Agent, qualified as a member of the American Institute of Certified Planners, (AICP) based on his experience and a rigorous exam.
7. Placed the Enfield Plan of Conservation and Development online.
8. Adopted fees for Zoning Permits in the second quarter bringing in over \$20,000 in additional revenue for the Town.

DEPARTMENT STAFF

José Giner, AICP
Neil Angus, AICP
Roger Alsbaugh
Wayne Bickley, CZEO
Virginia Higley
Barbara Kessler

Director
Assistant Planner/Inland Wetlands Agent
Assistant Planner
Zoning Enforcement Officer
Secretary
Clerk/Typist

August 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Town Council 7:30 pm	2 Cultural Arts 6:30 pm	3	4	5	6
7	8	9	10 Beautification 7:00 pm	11 Revitalization 7:00 pm	12	13
14	15 Town Council 7:30 pm	16	17	18	19	20
21	22 Ethics Commission 7:00 pm	23 Board of Education 7:30 pm H. Barnard	24	25	26	27
28	29	30	31			



L to R: Barbara Nosal, Awarded for 20 Years of Service; Mayor Patrick Tallarita



L to R: Councilman William Edgar; Jennie Spence, Awarded for 25 Years of Service.



L to R: Councilman Lewis Fiore; Francis Drenzek, Awarded for 30 Years of Service.



L to R: Councilman Cynthia Mangini; Ronald Marcotte, Awarded for 35 Years of Service.



L to R: Mayor Patrick Tallarita; Gerald Luke, Awarded for 41 Years of Service.



L to R: Councilman Lewis Fiore; Leonard Bouthiette, Retired; Town Manager Scott Shanley.

INFORMATION TECHNOLOGY

PROGRAM INFORMATION & DATA

Technology in the Town of Enfield has evolved into a sophisticated network involving every department in many locations. This technology helps employees to be more efficient and effective within the organization through the use of Business Process Support Systems. Technology assists Town of Enfield departments in meeting their goals.

Town of Enfield departments use various server based Business Process Support Systems including: Police Records, Insurance Benefits, Payroll, Human Resources, Fleet Management, Assessor's Records, Tax Collections, Financial Systems, Town Clerk's Records and others. Town participants also use MS Office XP for office automation. Various PC packages such as AutoCAD, Road and Street Inventory, Renter Program, etc., are used for specific department applications.

Services the IT Department provides to Town of Enfield departments and divisions have been focused internally. With the ever expanding use of the Internet and the implementation of computer labs for public use and other services, the focus is changing to include external public service. The IT Department is working to provide access to information to the public via the Internet. The Town of Enfield web site was ranked 4th in the State of CT for content in the CPEC Municipal Web Site Analysis. www.enfield.org has become a cornerstone of the Town's E-Government initiative. We are currently planning for the redesign of the web site and the implementation of Content Management software. Please send any ideas or comments to ITDirector@enfield.org.

The mission of the IT department is to deliver high-quality, reliable, secure information technology services and to provide forward-looking comprehensive solutions that increase efficiency and bring government closer to people and business.

DEPARTMENT GOALS

1. Service Continuity - Keep the lights on. Continue to provide services necessary to maintain current service levels.
2. Business Needs - E-Government. Move forward with new services for all participants, the community and Town of Enfield departments.
3. Bridge the Digital Divide - Provide consistent information where applicable within the walls of Town Hall and outside the walls of Town Hall. Provide support services to maintain the skill levels necessary for all participants.
4. Provide E-Government solutions via Web/Helpdesk/CRM that move government closer to people and business. Mail comments to ITDirector@enfield.org or Webmaster@enfield.org.
5. Implement changes to infrastructure that increase efficiency through remote management of network equipment and ensure security of the Town of Enfield Network.
6. Migrate to MS Windows Active Directory for servers and to MS Windows XP for clients to provide forward-looking comprehensive solutions.

September 2005						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 Labor Day — Town Hall Closed Trash Collection Delayed One Day	6 Cultural Arts 6:30 pm — Town Council 7:30 pm — Inland Wetlands 7:30 pm	7	8 Revitalization 7:00 pm — Planning & Zoning 7:30 pm	9	10
11	12	13 Conservation 7:00 pm — Board of Education 7:30—JFK	14 Beautification 7:00 pm — Prison Liaison 7:00 pm	15	16	17
18	19 Town Council 7:30 pm	20 Inland Wetlands 7:00 pm	21	22 Planning & Zoning 7:30 pm	23	24
25	26 Zoning Board of Appeals 7:00 pm	27 Board of Education 7:30 pm—JFK	28 Historic District 7:00 pm	29	30	

ACCOMPLISHMENTS

1. www.enfield.org Town of Enfield Web Site Improvements. www.enfieldpubliclibrary.org Hosting Public Library Web Site. New items: TOE Department Web Pages, IT Department Initiatives, TOE Employment Applications, Enfield Police Department Community Survey, WWII Honor Roll, Tax Abatement Program, Polling Places.
2. Maintain Business Continuity for Information Technology, Telephone Services and Telecommunications. Support Participants and sustain Security Issues, General Network Health, Desktops, Servers, License and Service Contracts, Software Systems Maintenance, and Software Development. Support Microsoft NT Server, Exchange, Proxy, Sequel Server, SMS, IIS and HP OpenVMS.
3. Security: Protect TOE Desktops, Servers, Network gear, firewalls, e-mail, etc., from cyber attacks, worms, viruses, spyware, spoofing, etc., through proactive vulnerability assessment and correction.
4. Certificate of Correction/Certificate of Occupancy software covering multiple tax years to integrate an automatic process for changes to Grand Lists and Tax Bills. This is a good example of Enterprise Application Integration. The CofC process starts in the Assessor's Office and the information is provided to the Tax Collector's Office.
5. Various new software packages have been implemented for the Child Day Care, Public Works, Town Attorney, the Building and Police Departments and Fleet Maintenance.
6. Enhancements have been made to the HRIS software, to Help Desk software and to manage property images for
7. Web Development using XML, HTML with Legacy Applications is producing interactive web pages to better service the citizens of Enfield.
8. Upgraded Network infrastructure, applied additional security measures and provides the opportunity to expand network services.
9. Employee Training: MS Windows XP, MS Office XP, Various Software Applications, Photography Software, AutoDesk Land Desktop, Scanning Documents, Outlook, Active Directory.
10. Extension of services beyond Town of Enfield staff to clients and patrons of the Senior Center, Family Resource Center, Teen Center, Child Day Care and Public Libraries.
11. A Kiosk was placed in the Town Hall lobby. Visitors to the Town Hall are invited to access information about Town government and services. All information available on the Town web site can be accessed from the Kiosk.

DEPARTMENT STAFF

Charlene S. Bond	Director
Lori Parker	Technical Project Coordinator
Janet Graham	IT/Telecom Coordinator
Robert Murray	Systems Development Manager
Cynthia Murphy	Systems Analyst
Peter Ohs	Webmaster
Edwin Heaney	Database Analyst
Sharon Renaudette	Programmer/Analyst PT
Stanley Dunn	Programmer/Analyst PT
Carl Merrick	Network Administrator

October 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Town Council 7:30 pm	4 Cultural Arts 6:30 pm — Inland Wetlands 7:00 pm	5	6 Planning & Zoning 7:30 pm	7	8
9	10 Columbus Day — Town Hall Closed Trash Collection Delayed One Day	11 Conservation 7:00 pm — Board of Education 7:30—JFK	12 Beautification 7:00 pm	13 Revitalization 7:00 pm	14	15
16	17 Town Council 7:30 pm	18 Inland Wetlands 7:00 pm	19	20 Planning & Zoning 7:30 pm	21	22
23	24 Ethics Commission 7:00 pm	25 Board of Education 7:30 pm — Board of Education 7:30—H.B.Stowe	26 Historic District 7:00 pm	27	28	29
30 Daylight Savings Time Ends	31 Zoning Board of Appeals 7:00 pm					

FINANCE DEPARTMENT

The Finance Department is responsible for the overall direction and management of the fiscal affairs of the Town, including the following functions: financial reporting and accounting; cash management; collection of all property taxes or special assessments; establishing fair market value of all taxable real and personal property (preparing Grand List); and effective procurement of required goods and services.

In accordance with Chapter V, Section 8 of the adopted Enfield Town Charter, submitted herewith is a recapitulation of information contained in the Comprehensive Annual Financial Report (CAFR) of the Town of Enfield for the fiscal year ended June 30, 2004. By no later than December 31, 2004, unless approved for extension, a complete copy of the CAFR will be submitted and retained on file in the Office of the Town Clerk, and available for public inspection.

RESULTS OF FINANCIAL OPERATIONS OF THE GENERAL FUND

Revenues and other financing sources for the general fund (budget basis) totaled \$99,313,322, or 3.73% over fiscal year 2002-2003.

A comparison of revenues from various sources and the changes from fiscal year 2002-2003 are shown in the following tabulation:

General Fund Revenues by Source and Other Financing Sources	Year Ended June 30, 2004	Percent of Total	Increase (Decrease) From June 30, 2003
REVENUES:			
Property Taxes	\$68,337,471	68.80%	\$ 3,571,074
Intergovernmental Revenues	27,615,337	27.81	(509,674)
Charges for Services	2,708,273	2.73	675,154
Uses of Money and Property	423,241	.43	(96,447)
TOTAL REVENUES	99,084,322	99.77	3,640,107
OTHER FINANCING SOURCES	229,000	.23	(31,548)
TOTAL REVENUES AND OTHER FINANCING SOURCES	<u>\$99,313,322</u>	<u>100.00%</u>	<u>\$ 3,608,559</u>

The October 1, 2002 net taxable grand list totaled \$2,018,387,763, an increase of \$25,005,891 or 1.25% over the previous year. With the tax levy for fiscal 2003-04 set at 33.43 mills, the total adjusted current taxes collectible amounted to \$67,419,524. Of this amount \$65,868,344 or 97.7% of the total current levy was collected. This rate of collection is .2% higher than the prior year collection rate and represents a continued high rate of collection in the last ten years.

Expenditures and other financing uses for the general fund (budget basis) totaled \$99,339,824, an increase of \$2,405,410 or 2.48% over fiscal year 2002-2003.

Changes in levels of expenditure for major functions of the Town from fiscal year 2002-2003 are shown in the following tabulation:

General Fund Expenditures by Function and Other Financing Uses	Year Ended June 30, 2004	Percent of Total	Increase (Decrease) From June 30, 2003
EXPENDITURES:			
General Government	\$ 3,476,742	3.50%	\$ 137,753
Public Safety	6,689,374	6.73	(141,431)
Recreation	529,086	.53	10,775
Public Works	8,379,601	8.44	496,429
Library	1,063,642	1.07	6,617
Planning and Development	631,577	.64	(13,241)
Intergovernmental and Interagency	444,836	.45	68,350
Board of Education	61,473,551	61.88	538,150
Non-Departmental charges	7,177,537	7.23	101,428
Debt Service	4,334,424	4.36	1,031,701
TOTAL EXPENDITURES	94,200,370	94.83	2,236,531
TRANSFERS TO OTHER FUNDS	5,139,454	5.17	168,879
TOTAL EXPENDITURES AND OTHER FINANCING USES	\$99,339,824	100.00%	\$2,405,410

FUND BALANCE PHILOSOPHY

The Town of Enfield has consistently maintained an Unreserved and Undesignated Fund Balance of 5-10 percent of total expenditures to ensure the continuity of the orderly operation of the Town and provide the high level of services expected by the electorate, and the continued stability of the tax structure.

DEBT ADMINISTRATION

The statutory legal debt limitation of the Town of Enfield as of June 30, 2004 amounted to \$522,174,940 with the actual total town indebtedness being \$31,500,000 (Roads 2000, Elementary School Project, Senior Center, and Enfield High School library) or 6.03% of the limit.

Current Debt Ratios As of June 30, 2004

Population (as of 7/1/03)	45,539
Net Taxable Grand List, 10/1/02	\$2,018,387,763
Outstanding Debt	31,500,000
Debt Per Capita	691
Debt Ratio to Net Taxable Grand List	1.56%

Current ratings from the two bond rating agencies are as follows:

Moody's Investors Services, Inc.	Aa
Standard and Poors Corporation	AA

ANNUAL AUDIT

Chapter III, Section XI of the Town Charter requires the Town Council to annually designate an independent public accountant or firm of independent public accountants to audit the books and accounts of the Town as provided in the General Statutes of Connecticut. This requirement has been complied with and the report of Scully & Wolf, LLP is incorporated within the financial section of the Comprehensive Annual Financial Report.

The Finance Department will continue pursuit of its goals: to promote the highest degree of public credibility and confidence in its operations; working to foster and maintain a local government environment which demonstrates fiscal accountability, efficiency, integrity, stability, and relevant equity; and of course, the overall strive towards excellence.

Gregory Simmons, CPA
Director of Finance

SOCIAL SERVICES

ADMINISTRATION

PROGRAM INFORMATION AND DATA

The Social Services Administrative staff is responsible for the operation of eight divisions, with almost 100 full and part-time staff. We place great emphasis on communication and on cooperative efforts among division staff and are thus able to provide better service to the families in our community. We take great pride in the high level of professional service provided by each staff in each division.



DEPARTMENT STAFF: Standing Left to Right: Anna Javorski, Secretary; Dorothy Allen, Director; Marla Hauslaib, Deputy Director.

DEPARTMENT GOALS

1. Finalize relocation of the Child Day Care to South Road Plaza and the Family Resource Center Annex.
2. Ensure each division continues to enhance the quality of staff by implementing and maintaining individualized professional staff development plans.
3. Seek out additional grant opportunities and resources to meet the needs of the Enfield community.
4. Continue to encourage and participate in cooperation and collaboration with agencies providing service to Enfield residents.

ACCOMPLISHMENTS

1. Increased Child Day Care enrollment capabilities through expansion to two sites- South Road Plaza - 150+ children; The Family Resource Center, High Street - 75 children.
2. The Adult Day Center Program maintains full client enrollment.
3. Youth Services received a competitive grant award to partner with Enfield's Police Department.
4. Over 50% of the Department's funding comes from grants, contributions and client fees.
5. The Department completed its series of professional information brochures for each division to promote community awareness and optimal utilization of services.

ADULT DAY CENTER

PROGRAM INFORMATION AND DATA

The Adult Day Center is in its ninth year of operation. This medical model day center is certified by the Connecticut Association of Adult Day Centers. It services the elderly and handicapped individuals in Enfield and surrounding towns. Our center provides an array of daily activities and field trips. Professional nursing services are provided which include administration of medications, respiratory treatments, physical therapy, occupational therapy, speech therapy, pacemaker checks, podiatry and hair salon services.

DEPARTMENT GOALS

1. Implementation of horticulture program.
2. Implement computer training classes for clients.
3. Client/family council to award first annual scholarship to high school students going into the medical field.
4. Formation of a new intergenerational relationship.

ACCOMPLISHMENTS

1. Center maintains three-year certification with accommodation.
2. Completion of facility garden.



3. Lectures on healthy heart, fall prevention and Alzheimer's.
4. Successful implementation of men's group two times a week.
5. Family/client council completes human service projects.

DEPARTMENT STAFF

Holly Vannucci RN BSN	Director
Kathleen Schumann RN	Nurse
Lynn Daniel	Recreation Director
Darlene Gallagher	CNA
Joanne Lyons	CNA
Lorry Brackett	CNA
Marilyn Hare	CNA
Beth Monfette	Secretary



Adult Day Care staff and clients enjoy cruising down the Connecticut River.

CONGREGATE LIVING

PROGRAM INFORMATION & DATA

The lunch program at Mark Twain Congregate operates seven days a week by Social Services of Enfield in cooperation with the Housing Authority. During the week it is catered by CRT in Hartford.

Weekends and holidays are managed by Marianne Robinson. The residents and guests enjoy fresh meals cooked on-site. Sundays we create a fun atmosphere by surprising them with activities such as "Hawaiian Luau" or "Funny Hats Day."

DEPARTMENT GOALS

Sundays' meal goal is to reach 100 people; currently we have reached 75.

ACCOMPLISHMENTS

1. The residents enjoy themselves in the home atmosphere.
2. Weekend meal participation has significantly increased.

DEPARTMENT STAFF

Marianne Robinson	Assistant Project Manager
Susan Berube	Site Manager
Kathie Hardy-Pitman	Cook
Ericka Pirnie	Cook
Linda Bijolle	Meal Provider

CHILD DAY CARE CENTER

PROGRAM INFORMATION & DATA

The Town of Enfield offers affordable day care for working parents. The Child Day Care Center uses a sliding-fee scale that addresses both income and family size. The program has relocated to two brand new sites for infant/toddler, preschool and school age children. Nutritious meals are provided during the hours of care. The times of operation are Monday–Friday, 6:30 a.m. to 5:30 p.m.

DEPARTMENT GOALS

1. Work within the community to provide services to meet the needs of Enfield families.
2. Finalize relocation of the center to the two new sites.
3. Enhance playground equipment at the two new sites.
4. Focus on individualized staff development plans and training.
5. Promote and partner with an active Parent Advisory Committee.

ACCOMPLISHMENTS

1. Hiring of additional quality staff for the Child Day Care expansion.
2. Commendations from the State Board of Education on its School Readiness Program.
3. Utilization of the Parent Advisory Board with increased family involvement and activities.

DEPARTMENT STAFF

Karen Edelson	Executive Director
Lisa Kozak	Accounting Clerk
Cindy Corrala	Secretary
Patty Tyburski	Head Teacher
Sharon Keenan	Head Teacher
Ann Hanover	Head Teacher

DIAL-A-RIDE

PROGRAM INFORMATION AND DATA

The purpose of the elderly/handicapped transportation program (Dial-A-Ride) is to provide in-town rides to Enfield residents 60+ or handicapped. Priority is given for medical appointments. Destinations include shopping, personal care and nursing home visits. The Senior Citizens Bus Committee, the majority of which utilize Dial-A-Ride, raise funds and help to determine policy and procedures. One must pay an annual membership fee of \$60 per year to participate.

DEPARTMENT GOALS

1. Maintain monthly staff meetings to ensure consistency and encourage new ideas.

2. Provide staff assistance to the Senior Citizens Bus Committee in fund-raising activities.
3. Promote and maintain a cadre of volunteer drivers for out-of-town rides to medical appointments.

ACCOMPLISHMENTS

1. Riders have actively participated in planning regularly scheduled monthly "fun trips" which have enhanced the quality of life for Dial-A-Ride members.
2. In addition to the full schedule of over 135,000 van miles and over 28,000 rides this past year, Dial-A-Ride has been able to provide out-of-town transportation for medical appointments.
3. Dial-A-Ride's professional information brochure was completed.
4. Dial-A-Ride has been fortunate in retaining their full-time drivers; our longest employee driver has been here for 23 years.



FAMILY RESOURCE CENTER

PROGRAM INFORMATION & DATA

The Alcorn School Family Resource Center (FRC) began in 1998 to support families in the community. The award of an annual state grant for the FRC provides for much of the program's operations.

DEPARTMENT GOALS

1. To utilize the new Family Resource Center Annex to enhance the array of meaningful programs offered to the children and families in the Thompsonville neighborhood.
2. To establish collaborations and relationships with other agencies for a better service network.
3. To plan programs and events based upon needs assessments and surveys from our families.

ACCOMPLISHMENTS

1. Expansion of the Family Resource Center programs with the building of our new FRC Annex facility on High Street.
2. New initiatives, based upon the "Benchmarks for Success for Pre-school Children," were instituted to expand upon playgroups and events for enhancement of family literacy projects.
3. The Family Resource Center provided training and support through such programs as "Reach Out & Read," "Stranger Danger," a "Healthy Snack & Lunches Nutrition Program," and "Survival Skills" for local daycare providers.

DEPARTMENT STAFF

Carol Handly, Coordinator

Allison Robinson, Parent Educator

NEIGHBORHOOD SERVICES

PROGRAM INFORMATION & DATA

This division's responsibilities include making sure that all Enfield residents get the direction and assistance they need to help make ends meet. We assist residents in receiving assistance through the State of Connecticut for Medicaid, food stamps, financial assistance or emergency food bags. We also refer those in need to other agencies such as mental health or social security. We collaborate with community resources to better serve Enfield residents.

DEPARTMENT GOALS

1. To continue to be successful directing residents to appropriate agencies and building collaborative relationships.
2. To continue to have at least three collections each year and to distribute the items to those of our clients who are in need.
3. To always conduct ourselves in a friendly and professional manner and to greet our clients with a smile.

ACCOMPLISHMENTS

1. Assisted over 5,000 people with inquiries or applications for various state programs.
2. Ensured that every client that came through our office had a warm coat to wear this past winter.
3. Matched up 36 families with sponsors in our Adopt-A-Family Program so that these families could celebrate Christmas, and arranged for various agencies to deliver 71 holiday baskets to low-income residents.
4. Helped clients with no insurance in getting eyeglasses through the Lions Club.
5. Arranged a seminar with the Veteran's Administration to inform veterans of available programs open to them.

DEPARTMENT STAFF

Linda Sokolowski	Coordinator
Erin Tynan	Caseworker
Nicole James	Intake Worker
Andrea Ruggiero	Secretary



A client, Lillian Fasano, receives a quilt for our energy season from caseworker, Erin Tynan.

YOUTH SERVICES/ YOUTH CENTER

PROGRAM INFORMATION & DATA

Enfield Youth Services strives to meet the highest professional standards by providing services to youth and families, strength-based assessments, and interagency collaboration. All youth programs incorporate the philosophy of positive youth development. Positive youth development includes recognizing youth as resources and actively engaging youth in decision-making processes. Positive youth development encourages the healthy growth and development of each youth and values the role of the family. The Youth Center is a component of the Youth Services Division. It is open to any Enfield youth between the ages of 8 to 16 who are currently enrolled in school.

DEPARTMENT GOALS

1. To continue to promote Youth Services as a reliable resource to the Enfield community by maintaining core services for youth, families and the community.
2. To coordinate community agencies, school and key leaders to develop and implement resources for a community prevention plan and responsive programming targeting youth.
3. To identify scientifically based program models as a foundation for future program development.
4. To continue to enhance the Youth Center and increase membership by outreaching to schools.
5. To involve more parents/families in activities.

ACCOMPLISHMENTS

1. Received a competitive grant award toward increasing positive youth interaction in partnership with Enfield's Police Department.
2. Partnered with the Enfield Public School System in providing support services and location for the expelled youth.
3. Provided professional staff development and the reorganization of staff based on staff strengths and assets.
4. Increased the number of youth development programs and counseling services.
5. Expanded Youth Center membership to ages 8 thru 17 with significant increased center participation and a broad array of enrichment club offerings and community family activities.

DEPARTMENT STAFF

Jean Haughey	Director
Christie Amsden	Youth Center Coordinator
Barbara Sanchez	Secretary
Alice Brewczynski	Youth Counselor II
Joanne Kokosa	Youth Counselor II
Jennifer Root	Youth Counselor I



FINANCE DEPARTMENT

ADMINISTRATION

PROGRAM INFORMATION AND DATA

The Finance Department provides overall management, direction and planning of the fiscal affairs of the Town; appraises the Town Council and Town Manager of the Town's fiscal position and implications of existing and new policies; and provides financial services to the Town departments and agencies.

DEPARTMENT GOALS

1. To sustain responsible financial management and continue to foster the credibility of the Town to the financial community and credit rating agencies.
2. To continue to receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.

DEPARTMENT STAFF

Gregory Simmons	Director
William Strachan	Risk Manager
Sandra Violette	Secretary

TREASURY

PROGRAM INFORMATION AND DATA

This division manages payroll, accounts payable and receivable, and all grant funds in accordance with local, State and Federal legal requirements and accepted financial practices. In addition, the Deputy Director of Finance/Treasurer is charged with the responsibility of managing the Town's investment program.

DEPARTMENT GOALS

1. Continue the automation of all Town funds utilizing the financial accounting software.
2. Improve the integration of services between the Treasury and other departments such as Tax, leading to expanded services available to the taxpayers.

DEPARTMENT STAFF

Kimberly Doherty-Marcotte	Deputy Director/Treasurer
Rose Masamery	Payroll Clerk
Mary Baltronis	Grants Accountant
Judi Silva	Accounts Payable Clerk
Darcy Henderson	Accounting Clerk
Cheryl Soule	Accounting Clerk

COLLECTION OF REVENUE

PROGRAM INFORMATION & DATA

This division's responsibilities, governed primarily by the Connecticut General Statutes, includes the collection of all taxes, real and personal; special assessments such as for sewers, prior years' taxes, interest and penalties. The division also initiates liens against property of which taxes are delinquent and institutes collection procedures.

DEPARTMENT GOALS

1. To continue successful collection of current and delinquent property taxes.
2. To continue to use resources available to provide efficient service to the taxpayers of Enfield.

DEPARTMENT STAFF

Suzanne Guinness	Collector of Revenue
Kimberly Bechard	Delinquent Tax Collector
Alissa Hanvey	Tax Clerk II

ASSESSOR

PROGRAM INFORMATION & DATA

The primary function of the Assessor's Office is to establish fair market value of all taxable real and personal property within the Town. It is critical that these values are arrived at in a consistent process to achieve the equal distribution of tax responsibility. Seventy percent of market value for the year 2001 will be the basis for the taxation of real estate until the next revaluation. Personal property and motor vehicles are reassessed annually and also reflect 70% of market value. The Assessor works extensively with senior citizens by implementing both State and Local freeze-circuit breaker programs.

DEPARTMENT GOALS

1. Streamline assessment process where possible.
2. Revise exemptions, amounts and criteria to comply with State mandated changes.
3. Continue data analysis programs, reclassification procedure and value analysis.
4. Discover, list and value new improvements.

DEPARTMENT STAFF

Joyce Jacius	Assessor
Della Confer	Deputy Assistant
Victoria Rose	Assessment Clerk
Denise Wilby	Assessment Aide
Josephine Bavaro	Assessment Clerk
Kristen Massetti	Clerk Typist

GENERAL SERVICES

PROGRAM INFORMATION AND DATA

The chief responsibility of the Division of General Services is to carry out the purchasing function. In addition, it is also responsible for informational and mail services, as well as the inventory and management of fixed property and assets.

DEPARTMENT GOALS

1. To continue to provide Town departments with required goods and services at the time and place needed, in the proper quantity and quality.

DEPARTMENT STAFF

Cathy Cherpak	Purchasing Assistant
Therese Duwell	Receptionist
Jeanne Thibodeau	Receptionist

PUBLIC WORKS

ADMINISTRATION

PROGRAM INFORMATION AND DATA

Public Works Administration is responsible for the oversight of the Capital Improvement Program's projects, as well as eight divisions of the department: Building and Grounds Maintenance, Building Code Enforcement, Engineering, Equipment Maintenance and Repair, Highway Maintenance, Recreation, Solid Waste Collection and Disposal and Water Pollution Control.

DEPARTMENT GOALS

1. Continue to initiate and implement efficiency improvements throughout the department.
2. Proceed to update departmental policies and the emergency plan(s).

DIVISION STAFF

John J. Kazmarski	Director
Geoffrey McAlmond	Deputy Director
Colleen Brand	Assistant Director
Joanne Larson	Bond Issue
Jeanne Barone	Secretary III
Pamela Schweitzer	Clerk Typist

BUILDING CODE ENFORCEMENT

PROGRAM INFORMATION AND DATA

The division is responsible for the public safety, health and welfare in the built environment through evaluation of structural strength, adequate means of egress facilities, sanitary equipment, light and ventilation and fire safety. The division performs plan reviews for construction of building structures to ensure compliance with the CT General Statutes and the CT State Building Code. Compliance inspections are done during and at the completion of construction. They strive to secure safety to life and property from all hazards incident to the design, erection, repair, removal, demolition, or occupancy of buildings, structures or premises.

DEPARTMENT GOALS

1. Keep improving the quality of service to the regulated public while performing large, complex plan reviews for major commercial projects.
2. Update our records storage means and capabilities.
3. Improve the quality of life for the people of Enfield by advancing public health and safety through effective building code enforcement.

ACCOMPLISHMENTS

Processed almost 2,500 permits in FY/03-04 and conducted over 5,000 inspections along with the associated plan reviews for each. Some of the major projects included:

- Costco Wholesale at 75 Freshwater Boulevard
- PTI Industries at 2 Peerless Way
- Dick's Sporting Goods at 136 Elm Street
- Lia Nissan and Honda on Palomba Drive

- Bernie's Appliance Distribution Center, showroom, and corporate offices at 1559 King Street

DIVISION STAFF

James D. Taylor, Chief Building Official
Brett E. Stoddard, Assistant Building Official
Richard E. Gilman, Assistant Building Official
Jennie Spence, Secretary

BUILDINGS AND GROUNDS MAINTENANCE

PROGRAM INFORMATION AND DATA

The Building and Grounds Maintenance Division is responsible for the care and upkeep of 14 Town buildings and outside grounds including preventative maintenance on heating and air conditioning units. The division also maintains and services all equipment with the exception of plated vehicles. All painting is done in-house, as well as light plumbing and electrical work. Five Town facilities have irrigation which is operated and maintained by this division. Building and Grounds is also responsible for the following: 20 ball fields, 19 tennis courts, 8 playgrounds, 2 skateboard parks, 8 basketball courts, 13 soccer fields and 1 football field.

Seasonal jobs consist of mowing approximately 188 acres at our buildings and recreational fields, 40 miles of roadside in addition to mulching all trees, plants, etc. During the winter months, the division assists the Highway Division by snowplowing and sanding of 89 downtown roads, 13 parking lots and 55 Town-owned sidewalks.

DIVISION STAFF

Dave Tuttle	Supervisor
Mark Gahr	Assistant Supervisor
Lynn Clinger	Secretary II

ENGINEERING

PROGRAM INFORMATION AND DATA

The Engineering Division provides design and technical support to various departments and agencies in Town. The division also assists in the coordination of outside consultants providing development and implementation of Capital Improvement Projects involving Town infrastructure (ROAD2000). Engineering facilitates infrastructure improvement projects through design consultants and construction contract administration. Engineering Division compiles and administers sidewalk replacement and drainage contracts. Engineering staff serves Enfield in addressing concerns of the public, providing guidance and overview for developers and their proposals, site plan reviews, subdivision inspections and updating Town maps. Close contacts are maintained with Connecticut DOT in relation to State funded local highway projects, design and construction.

DEPARTMENT GOALS

1. Continue with the Town-wide ROAD2000 infrastructure project, with completion of roadway and drainage work.

ACCOMPLISHMENTS

1. Road Reconstruction of Avon Street, Avon Street Extension, Grove Road, Sharren Lane and Nancy Drive. Construction has begun on ROAD2000 Section 7 (Roosevelt Boulevard Area). The bid package has been finalized on ROAD2000 Section 14 (Old King Street Area). Design of ROAD2000 Section 13 (Shaker Lake Area) is underway. Sidewalk Replacement along Abbe Road has been completed.
2. Review of numerous planning development applications including subdivisions (Northlands Subdivision), commercial developments (Costco), industrial development (Camerota Truck Parts), business development (Mass Mutual) along with all new single-family home site plan reviews.

DIVISION STAFF

Jeffrey S. Bord	Town Engineer
John Cabibbo	Assistant Town Engineer
Thomas Salvas	Engineering Technician
Michael D'Agostino	Engineering Technician
Margaret Morgan	Clerk Typist

EQUIPMENT MAINTENANCE AND REPAIR (FLEET SERVICES)

PROGRAM INFORMATION AND DATA

The Fleet Services Division works with all departments within the Town of Enfield and Board of Education to set specifications for and purchase new equipment. The division maintains and repairs all equipment to the State Motor Vehicle Department standards as well as user group expectations. They also handle the disposal of vehicles and equipment no longer in use and the fuel stations utilized by all groups within the Town and Board of Education as well as several outside public agencies. The dispensing of fuel is handled by a chip-type key system that is integrated into our maintenance database to help schedule routine maintenance.

DEPARTMENT GOALS

1. Complete the implementation of a bar code inventory control system for parts and supplies utilized at Fleet.
2. Continue working toward an effective database of maintenance cost information to establish lifecycle guidelines for all of the vehicles and equipment utilized by the Town of Enfield.
3. Continue working towards greater utilization of equipment and vehicles through better specification and purchasing practices.
4. Work toward reducing the overall number of units in the fleet by establishing pool, rental and lease groups wherever possible.

DIVISION STAFF

Douglas Angers	Supervisor
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HIGHWAY MAINTENANCE

PROGRAM INFORMATION AND DATA

The primary responsibility of the Highway Maintenance Division is the maintenance of Town roadways, street and traffic sign systems for the safe travel of the public. Another important

component of the division is the maintenance of the Town-owned storm drainage system. The division is also responsible for the handling of weather-related traffic conditions such as snow and ice control. During the fall season, the division provides the Town-wide Residential Leaf Collection Program.

DEPARTMENT GOALS

1. Continue storm drainage system cleaning using catch basin and pipe cleaning equipment.
2. Continue to provide road repairs and to replace and repair street name and traffic signs.
3. Continue to upgrade and enhance staff training and safety programs.
4. Continue to improve and enhance winter snow & ice control program.
5. Review Town-wide residential leaf collection program for improvements.

DIVISION STAFF

William Sperrazza	Superintendent
Hank Anderson	Supervisor
Lynn Clinger	Secretary II

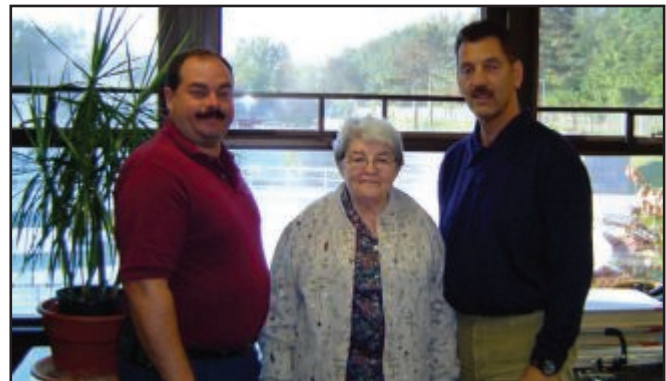
WATER POLLUTION CONTROL PLANT

PROGRAM INFORMATION AND DATA

The Enfield Water Pollution Control Division is responsible for the efficient removal of pollutants from wastewater generated by the residents and businesses in Enfield. This goal is realized through the operation, maintenance and repair of sixteen pumping stations, a ten million gallon per day Waste Water Treatment Plant and two hundred fifty miles of sewer.

DEPARTMENT GOALS

1. Continue program of reinvestment in the Town's sanitary sewer treatment facilities: sanitary sewers, pump stations and treatment plant to improve efficiency while reducing operating costs.
2. Provide required staff training needed to adhere to strict Federal and State environmental and safety regulations.
3. Continue odor control measures to further reduce complaints from neighboring areas.



DEPARTMENT STAFF: Standing Left to Right: Dan Parisi, Engineer Technician II; Gloria Cudnik, Clerk Typist; Marvin Serra, Superintendent.

SOLID WASTE COLLECTION AND DISPOSAL

PROGRAM INFORMATION AND DATA

The Solid Waste Division is responsible for the collection and disposal of solid waste and recyclables. Refuse collected within the Town of Enfield is transported to the CRRA facility in Ellington. Total tons of municipal solid waste collected from curbside and transported on a weekly basis to the CRRA Facility was 16,237 tons. The Solid Waste Division was also responsible for collecting 2,289 tons of newspaper/corrugated cardboard and 932 tons of commingled bottles and cans on a bi-weekly recycling collection schedule. These materials were transported to the CRRA Recycling Facility in Hartford.

The division's bulky waste collection scheduled and collected large items at curbside for 1,105 residents. This material is transported to the Town's Transfer Station where it is then transported to a waste processing facility for proper disposal.

Additional services provided to residents include a monthly scheduled automotive battery and used motor oil collection/drop off. 5,233 gallons of used motor oil and 710 automotive batteries were recycled from the waste stream.

The Household Hazardous Waste Collection Program was conducted in May 2004. Fifty-eight containers of Hazardous Waste were packaged and removed. 259 households participated in this program.

The Town of Enfield Transfer Station currently operating on a Tuesday through Saturday schedule, is available to residents for disposal of bulk items and yard waste. 6,136 tons of bulky waste material were collected and disposed of. 14,105 users were provided service at the site and 699 residential permits were issued.

Yard waste drop off and disposal at this facility, coinciding with curbside collection accounted for 6,145 tons of leaves and organic material. Brush and log material accounted for 9,800 cubic yards of "green material" suitable for processing.

DEPARTMENT GOALS

1. Continue the expansion of the Town-wide residential tipper program to assist residents in their efforts to **Keep Enfield Beautiful**.
2. Continue to maintain a protective schedule for addressing residential needs.
3. Ensure compliance with governing State and Federal regulations.
4. Upgrade and enhance staff training, safety programs and ergonomic awareness.

DIVISION STAFF

Kevin Donahue Superintendent
Hank Anderson Supervisor
Carol Mennella Clerk Typist

November 2005						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Cultural Arts 6:30 pm	2 Inland Wetlands 7:00 pm	3 Planning & Zoning 7:30 pm	4	5
6	7	8 Conservation 7:00 pm	9 Beautification 7:00 pm	10 Revitalization 7:00 pm	11 Veteran's Day — Town Hall Closed Trash Collection Delayed One Day	12
13	14 Town Council 7:30 pm	15 Inland Wetlands 7:00 pm	16	17 Planning & Zoning 7:30 pm	18	19
20	21 Town Council 7:30 pm	22 Board of Education 7:30 pm—JFK	23 Historic District 7:00 pm	24 Thanksgiving — Town Hall Closed Trash Collection Delayed One Day	25 Town Hall Closed Trash Collection Delayed One Day	26
27	28 Zoning Board of Appeals 7:00 pm	29 Inland Wetlands 7:00 pm	30			

December 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Planning & Zoning 7:30 pm	2	3
4	5 Town Council 7:30 pm	6 Cultural Arts 6:30 pm	7	8 Revitalization 7:00 pm	9	10
11	12 Ethics Commission 7:00 pm	13 Conservation-7:00 pm — Inland Wetlands-7:00pm — Board of Education 7:30 pm-JFK	14 Beautification 7:00 pm — Prison Liaison 7:00 pm	15 Planning & Zoning 7:30 pm	16	17
18	19 Town Council 7:30 pm	20	21	22	23	24
25 Christmas	26 Christmas Holiday — Town Hall Closed Trash Collection Delayed One Day	27 Zoning Board of Appeals 7:00 pm	28	29	30	31

January 2006

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 New Year's Day Holiday — Town Hall Closed Trash Collection Delayed One Day	3 Cultural Arts 6:30 pm — Town Council 7:30 pm	4	5 Planning & Zoning 7:30 pm	6	7
8	9	10 Conservation 7:00 pm	11 Beautification 7:00 pm	12 Revitalization 7:00 pm	13	14
15	16 Martin Luther King Jr Day — Town Hall Closed Trash Collection Delayed One Day	17 Town Council 7:30 pm — Inland Wetlands 7:30 pm	18	19 Planning & Zoning 7:30 pm	20	21
22	23	24	25 Historic District 7:00 pm	26	27	28
29	30 Zoning Board of Appeals 7:00 pm	31				

ECONOMIC DEVELOPMENT

PROGRAM INFORMATION & DATA

The Economic Development office conducts programs, services and activities aimed at business recruitment, attraction and expansion. The services and programs include economic research, financing, site development, project management, business advocacy, marketing, case management and liaison to the programs and services of regional, state-wide and national entities; both public and private, for the benefit of investment in Enfield so as to create jobs and expand the tax base. The office works in close coordination with all Town departments that can impact investment in Enfield.

DEPARTMENT GOALS

1. Offer professional economic development services to retain existing businesses and recruit new ones.
2. Increase the supply of ready to build sites for commercial and industrial construction.
3. Encourage redevelopment efforts for vacant and deteriorated properties in commercial zones.
4. Promote regulatory changes, consistent with community standards, to continually improve the business environment.

5. Represent Enfield in regional, state, and national forums in order to promote intelligent growth policies.

ACCOMPLISHMENTS

1. Participated with many Town entities in planning for substantial reinvestment in Enfield shopping centers. (Costco, Dick's, Red Robin, Old Navy, and many smaller projects).
2. Provided case management service in recent commercial and industrial development projects, e.g., MassMutual, Eppendorf AG, PTI Industries, Sterling Machine and Bernie's.
3. Assisted in the sale of North School to private owner with plans to renovate and build an office incubator.
4. Improved economic and community development communications efforts via the internet and through informational mailings, and by participating in business events, e.g., Chamber Salute to new businesses.

DEPARTMENT STAFF

Raymond Warren Director

Janice Ouellette Secretary



Bernie's



COMMUNITY DEVELOPMENT

PROGRAM INFORMATION & DATA

The Office of Community Development (OCD) is responsible for administering funds from the State's Small Cities Block Grant Program and other related programs. The division utilizes State and Federal funds to help improve the lives and living conditions of the Town's poorest citizens, thereby improving the community for all. The OCD operates several core redevelopment programs including, housing and commercial rehabilitation, public facility improvements, and small business/job creation development. The office is also responsible for responding to housing code violations and has one full-time housing code inspector. The OCD provides technical support to several Town boards and committees including, the Revitalization Strategy Committee, Loan Review Committee and the Fair Rent Commission. The division is also charged with coordination of, and preparing for, community development activities that work to enhance the Town's built environment.



DEPARTMENT GOALS

1. Utilize existing grant funds and recaptured program income to target areas of particular need and concern.
2. Identify and obtain new funding sources to address current and future community development needs.
3. Concentrate community development efforts in traditional village centers such as Thompsonville and Hazardville.
4. Evaluate program objectives and processes to ensure that activities are meeting their desired outcomes both efficiently and effectively.
5. Work to better promote the objectives of the office and the benefits of specific programs. Work to encourage more citizen participation during program development.

ACCOMPLISHMENTS

1. Near completion of the Freshwater Pond Restoration Project. Changes to the fishing pier's design resulted in construction delays for that portion of the project.
2. Creation of a First-time Homebuyer Program for Enfield. The program provides forgivable loans to first-time homebuyers who need financing assistance in order to purchase a home.
3. Creation of an ADA Compliance Program to assist public and private facilities in meeting the requirements of handicap access laws.
4. Developed partnership with "Americares Homefront" to assist low income homeowners with light home renovations.
5. Restructured the approval process for all Community Development loans programs. The process requires increased due diligence on the part of OCD staff and affirms the oversight roles and responsibilities of the Loan Review Committee.

DEPARTMENT STAFF

Peter Bryanton
Louis Grimaldi
Richard Metcalf
Debbie Mylek

Director
Project Manager
Housing Code Inspector
Accounting Clerk

TOWN OF ENFIELD FIRE DEPARTMENTS

There are five different fire districts in the Town of Enfield. They are the Enfield, Hazardville, North Thompsonville, Shaker Pines and Thompsonville Fire Districts. Of the five districts in Town, only one is manned 24 hours a day. The other four districts are called "Combination Departments." Normally, they are manned from 8:00 a.m. to 5:00 p.m. Monday through Friday with an average of five firefighters per station. These four stations are supplemented with volunteers. These volunteers respond to calls with the proper equipment to handle emergencies within four minutes of being toned out by the Dispatch Center.

Thompsonville Fire, 11 Pearl Street 745-3365

**Chief Michael Mills
Fire Marshal Paul Censki**

The Thompsonville Fire Department was established as a paid department in 1839 with 50 members. It is one of the oldest fire departments in Connecticut. This department is staffed 24 hours a day, seven days a week with 23 members and equipment to manage any type of call they respond to. Since January of this year, the department responded to 1,650 incidents: 85 fires, 129 hazardous materials, 996 Emergency Medical Service (EMS) and rescue incidents, 254 service calls and 186 false alarms. The station is equipped with two engines and one ladder truck.

**Enfield Fire Department
Chief/Fire Marshal Edward Richards
Station 1 – 200 Phoenix Ave. 745-1878
Station 2 – 199 Weymouth Rd. 741-3114**

The Enfield District was established in 1896 with 16 members. The Enfield Fire District has two stations to better serve the people in their district. Enfield also has a Hovercraft. This department is currently staffed with 45 firefighters and nine cadets. For the calendar year 2003, the department responded to 1,831 incidents: 693 fire emergencies and 1138 EMS calls. The stations are equipped with three engines, one quint, one tower ladder, one heavy rescue, one mini pumper, one brush truck, one light rescue and one Hovercraft.

N. Thompsonville Fire, 439 Enfield Street 745-2946 Chief/Fire Marshal Earl Provencher

The North Thompsonville Fire Department was established in 1914 with 21 members. Along with providing assistance for all people in Enfield, they are called to assist the Longmeadow (Massachusetts) Fire Department. The department is staffed with 45 firefighters. Since January of this year, the department responded to 527 incidents: 33 fires, 25 hazardous materials, 155 service calls, 314 EMS calls, and 32 rescue calls. The station is equipped with three engines, one ladder truck, one brush truck and a medium rescue truck.

Hazardville Fire, 385 Hazard Avenue 749-8344 Chief/Fire Marshal Jack Flanagan

Established in 1892 with 25 members, the Hazardville Fire Department is the second oldest department in Town. It is staffed with 40 firefighters and five junior (Squad 5) members. Since January of this year, the department responded to 945 incidents: 352 fires, 88 service calls, and 505 EMS calls. The station is equipped with three engines and one ladder truck.

Shaker Pines Fire, 37 Bacon Road 749-8552 Chief Thaddeus Soltys II Fire Marshal David Senatore

The Shaker Pines Fire Department was established in 1940. Two separate fire districts were combined in 1960, the Shaker Pines Fire Department and the Crescent Lake Fire Department. The department is staffed with 20 firefighters and one junior firefighter. Since January of this year, the department has responded to 143 incidents: 12 fires, 16 hazardous materials, 89 service calls and 26 false alarms. The station is equipped with three engines, one brush truck, one special service vehicle, one utility truck and one rescue boat.

A Message from the School Administration

July 1, 2004

Dear Enfield Resident:

This annual report provides a brief overview of the 2003-2004 school year in the Enfield Public Schools. We hope that it provides you with a picture of some of the events experienced in your school district during that time period.

Our official enrollment on our October 1 count for in-town students was 6723, a decrease of 130 students from the previous year. This number includes Head Start and Special Education students. The students were served by a professional staff of approximately 842 certified and non-certified employees, which is approximately 14 fewer employees than in FY02-03. The approved budget for FY03-04 was \$ 61,475,791, which was a 1% increase over the previous year. To our knowledge that was the second lowest percent of budget increase for a public school system in the State of Connecticut for FY03-04.

The November 2003 elections resulted in several changes on our Board. Mr. William V. Thomson, Jr. elected not to run for re-election. Mr. Thomson served 8 years on the Board, 4 of the years as Chairman. Mr. Thomson's tenure saw some of the finest moments in the Enfield Public Schools, including significant building referendums and program expansions. Members Joyce P. Hall, 4 years of service and Thomas H. Osborn, 4 years of service concluded their Board tenure in November. In addition to her work with the Enfield Board, Ms. Hall contributed much to the Capital Region Education Council (CREC) Board. Mr. Osborn made significant improvements to Board policies as chair of the Policy Review Committee. All three outgoing Board members gave unselfishly of their time and effort. We sincerely thank them for their service to the children and citizens of Enfield.

The newly elected Board included three new members: Albert B. Harrison, Carol S. Santoski, and Donna J. Corbin Sobinski. They joined returning Board members: Kristen P. Hamilton, Vice-Chair; Kenneth Hilinski, Chairman; Roger W. Jones, Secretary; Sharon A. Racine, Lynn A. Scull, and Nicholas D. Sinsigalli, Jr.

The new Board quickly became involved in the budgetary process, which consumed considerable time and work on their part. The Board appointed a Citizens' Advisory Committee to advise them on the budget. Several of the recommendations made by the committee were included in the Board's FY04-05 budget. The Board continued to face the challenges of unfunded State and Federal mandates, especially those connected with No Child Left Behind (NCLB). Our NCLB initiatives were significantly hindered by the State's inability to return completed test scores for the Connecticut Mastery Tests. Delays resulted in test scores coming at the end of June rather than December, offering no time for staff to analyze our test results in detail.

The majority of the construction on the new library addition at Enfield High School also occurred this past year. We anticipate the project being completed in the Fall of '04. For the fourth consecutive year, the Board attained a Leadership Award from the Connecticut Association of School Boards. The Board made a concentrated effort to improved communication with the Town Council.

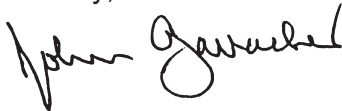
The District was saddened by the deaths of several employees. Erica Schmidt, Latin teacher at Enfield High School; Tonia Rochelle, In-School Suspension Supervisor at Kennedy Middle School; Jane Siwinski, World Language Chair at Kennedy Middle School; and Gayle Gordon, New Directions Counselor died during the school year. All were caring persons and their service to the District was significant.

As in past years, we continued to see approximately 25 to 30 teachers retiring. In fact, we had 29 teacher retirements in FY03-04. We also had three administrators retire. They included Mr. Richard Gray, Assistant Principal at Fermi High School with 35 years of service; Mr. Donald Robinson, House Master at Kennedy Middle School with 39 years of service; and Mrs. Bonnie Ryan-Spanswick, House Master at Kennedy Middle School with 36 years of service.

As in previous years, students and staff engaged in numerous events and special experiences. The Connecticut-Spain Partnership had an eventful year with Spanish students visiting Enfield in October and Enfield students traveling to Spain in April. Numerous athletic events occurred. Two that merit noting was the Enfield High Football Team winning the Nutmeg Conference Championship and the Enfield High Boys' Basketball Team winning the Division IV State Championship. At Fermi High School the staff and students were extremely pleased with the community's response to their Annual Talent Show. Fermi students also took part in a sister school exchange program with Weaver High School in Hartford. The Sophomore Class at both high schools were the first to find that their performance on the State-wide CAPT test could satisfy the Board's Graduation Requirements Policy. John F. Kennedy Middle School was accredited by the New England Association of Schools and Colleges. The Community Services Club at Kennedy Middle School received the first ever Group Award for Community Service given by the Secretary of State, Susan Bysiewicz. The Middle School Patriot's Band earned a Silver Medal at the Massachusetts's Instrumental and Choral Conductors Association (MICCA). Our elementary schools also engaged in numerous activities and learning experiences. Elementary teachers were trained in our new Science curriculum. The new gymnasiums, computer rooms, and libraries at the elementary schools were heavily used by students and the public. Enfield's Teacher of the Year 2004 was Mr. Charles Torre, K-6 Math Department Chairman.

More detailed information on our schools and district can be found in the Strategic School Reports that are compiled by our building and Central Office administrators. Plan to visit your local schools and to take part in the many activities that occur. We are especially interested in finding adults interested in our School Mentors Program. You are invited to learn more about your local schools by visiting us at www.enfieldschools.org.

Sincerely,



John Gallacher, Ph.D.
Superintendent of Schools



BOARD OF EDUCATION: Sitting Left to Right: Nicholas D. Sinsigalli, Jr.; Donna Corbin Sobinski; Kenneth Hilinski, Chairman; Kristen Provencher Hamilton, Vice Chairman; Roger W. Jones, Secretary. Standing Left to Right: Carol S. Santoski, Albert B. Harrison; Sharon A. Racine; Lynn A. Scull.

Town of Enfield

Description of Town Seal



The Enfield Town Seal is in the shape of a shield, enclosed in a double circle with a compass-like border. At the very top is the year 1683 - the year the Town was named and incorporated by the Colony of Massachusetts.

The Town name, Enfield, is inscribed in a scroll contained within the double

circles and border under the year. The shield is under the scroll within the circles and border.

At the top of the shield is a five-point crown, the trademark of Hallmark Cards, Inc.

Directly below the crown, within the shield, is a pile of cannon balls with a keg of gun powder on each side, representing the Hazard Powder Company, a manufacturer of gun powder during the Civil War.

A three-bladed propeller is on either side of the powder kegs symbolizing the Crestline Boat Company, a subsidiary of the Bigelow Sanford Company.

The Bigelow Sanford Company trademark, a weavers knot tied by a pair of hands on a pedestal, represents the nation's largest carpet manufacturing company at the time.

A tobacco plant flanks each side of the trademark depicting the Tobacco Valley in which the Town is located.

A star on each side of the shield, centered within the double circles and the border, stands for the Colony of Massachusetts and the Colony of Connecticut. A bottom scroll is inscribed with the state name, Connecticut.

Location

Enfield is located eighteen miles north of Hartford, eight miles south of Springfield, Massachusetts, and easterly of the Connecticut River. A suburb located in Hartford County, Enfield was named and incorporated by the Commonwealth of Massachusetts in 1683 and annexed to Connecticut in 1749.

Area: 33.8 square miles

Population: 45,539

Land Use

There are 22,000 acres of land in Enfield. Of that total, 27% is for residential use. Commercial and industrial land uses are 9%. The Town enjoys 47% of its land devoted to open space. This includes parks, recreation areas, agriculture, and vacant land. Institutional uses comprise of 6%. Roads and waterbodies represent 11% of all acreage.

Form of Government

Town Council, Town Manager, Board of Education

Town Hall

820 Enfield St., Enfield, CT 06082

US Senators

Christopher J. Dodd258-6940
Joseph I. Lieberman.....549-8463

US Representative

Rob Simmons 1-800-822-4319

Governor

M. Jodi Rell.....566-4840

State Senator

John A. Kissel240-0531

State Representatives

Kathy Tallarita - 58th District240-8530
Stephen M. Jarmoc - 59th District240-8791

Town Government

Scott Shanley, Town Manager.....253-6350
Daniel T. Vindigni, Assistant Town Manager.....253-6350

Town Council

Mayor Patrick L. Tallarita,741-5161
Deputy Mayor Lewis S. Fiore, District 4745-2864
Brian H. Peruta, District 1741-5634
William J. Edgar, Jr., District 2745-2920
Scott R. Kaupin, District 3.....749-1820
Patrick J. Crowley, Councilman at Large745-3671
Frank P. Dodd, Sr., Councilman at Large745-8293
Alice Egan, Councilman at Large749-2909
Cynthia Mangini, Councilman at Large.....763-0577
John A. Reveruzzi, Councilman at Large745-6004
John T. Tait, Councilman at Large.....745-4951

Board of Education

Kristen Provencher Hamilton.....741-5082
Albert B. Harrison741-0029
Kenneth Hilinski749-4187
Roger W. Jones749-7922
Sharon A Racine745-4776
Carol S. Santoski.....749-6090
Lynn A. Scull.....749-2768
Nicholas D. Sinsigalli, Jr.....749-3392
Donna J. Corbin Sobinski.....749-9129

DIRECTORY OF TOWN SERVICES

Emergency Number for Fire and Police 911
 Police Department - Non Emergencies 763-6400
 Dog Pound..... 741-4042

Town Hall - 820 Enfield Street..... 253-6300
 Assessor's Office 253-6339
 Building Code Enforcement 253-6370
 Economic Development..... 253-6385
 Engineering 253-6363
 Finance 253-6330
 Human Resources/Personnel 253-6345
 Information Technology 253-6454
 Planning..... 253-6355
 Inland/Wetlands 253-6358
 Purchasing 253-6329
 Tax Office/Collector of Revenue..... 253-6340
 Town Attorney 253-6405
 Town Clerk 253-6440
 Town Manager 253-6350
 Treasurer 253-6326

Social Services - 786 Enfield Street 253-6395
 Adult Day Care 763-7538
 Community Development 253-6390
 Congregate Living 763-7519
 Child Day Care 763-7003
 Dial-A-Ride..... 253-6410
 Emergency Fuel 253-6396
 Family Resource Center..... 253-5212
 Housing & Code Enforcement..... 253-6386
 Neighborhood Services..... 253-6396
 Senior Citizens Center 763-7425
 Youth Services 253-6380

Public Works - 40 Moody Road..... 763-7520
 Highway..... 763-7561
Snow Removal/Leaf Collection..... 763-7527
 Recreation 253-6420
 Refuse Collection..... 763-7524
Heavy Trash Collection..... 763-7560
 Water Pollution Control..... 253-6450

Central Library..... 763-7510
 Pearl Street Branch..... 253-6433

Town Website..... www.enfield.org

Sandbox Locations	
Alden Ave & Enfield St	Jondot Drive & Bridges Rd
Alden Ave & Hartford Ave	Middle Rd
Asnuntuck St & Prospect St	40 Moody Rd @ Public Works
Booth Rd & Roy St	Old Town Hall - Route 5
Brainard Rd @ Prudence	Pleasant St & Chapel St
Broad Brook Rd & Abbe Rd	South Rd & Glendale Rd
Crescent Lake	Taylor Rd & Sheridan Rd
Enfield St & Sunset Dr	Town Hall, Enfield St
Hazard Ave & School St	Wagon Rd & Post Office Rd
High St/Old Senior Center	West Shore Dr
John St	Weymouth Rd & Deepwood

ENFIELD PUBLIC SCHOOLS

CENTRAL ADMINISTRATION 253-6557
 Superintendent of Schools..... John Gallacher 253-6531
 Assistant Superintendent of Schools..... Anthony Torre 253-6533
 Adult Education Director Kathy Chapdelaine 763-7032
 Athletic Coordinator..... Trish Witkin 253-6524
 Business Manager..... Patricia Brooks 253-6557
 Curriculum Director PK-6..... Linda Cavanaugh..... 253-6549
 Curriculum Director 7-12..... Mary Henderson..... 253-6558
 Facilities Director Arthur Pongratz 253-6512
 Human Resources Director Craig Cooke..... 253-6538
 Music Department Chairperson Marilyn Goodnite 253-6529
 Nutritional Services Supervisor..... Eleanor McDaniel 253-6511
 Partnership Coordinator Amy Witbro..... 253-6552
 Pupil Services Director..... Donna Gittleman 253-6518
 Pupil Services Coordinator..... Andrea Brinnel 253-6519
 Pupil Services Coordinator..... Cindy Stamm..... 253-6519
 Technology Coordinator Joanne Kneiss 272-5282
 Transportation..... Susan Smyth 253-6534

SCHOOLS

School Closing Hotline 253-5170
 Enfield High School 253-5540
 Enrico Fermi High School..... 763-8800
 John F. Kennedy Middle School..... 763-8855
 Thomas G. Alcorn School..... 253-6505
 Henry Barnard School 253-6540
 Prudence Crandall School 253-6464
 Enfield Street School..... 253-6565
 Nathan Hale School..... 763-8899
 Hazardville Memorial School 763-7500
 Edgar H. Parkman School 253-6570
 Harriet Beecher Stowe..... 253-6580
 Eli Whitney School 763-7540
 Head Start 253-6470
 Terra Nova..... 253-3179

OTHER RUN AGENCIES

Infoline..... 211
 Asnuntuck Community College..... 253-3000
 Better Business Bureau..... 203-269-2700
 Chamber of Commerce 741-3838
 Food Shelf 741-7321
 Health Department, 121 Pearl Street..... 745-0383
 Loaves and Fishes..... 741-0226
 Motor Vehicle..... 263-5700
 Pesticides 424-3369
 Probate Court, 820 Enfield Street 253-6305
 Registrar of Voters, 820 Enfield Street
 Democratic..... 253-6320
 Republican..... 253-6321
 Unemployment Office 741-4288

Cover

We wish to thank the Enfield Historical Society for the Shaker photos and text material.